### ***Scope of Work for PardonMe***

**PardonMe  
NPO - 501(c)(3)**

#### **Mission Statement**

PardonMe is dedicated to democratizing access to executive clemency by leveraging open-source artificial intelligence to assist individuals in preparing high-quality, persuasive pardon applications. Our mission is to reduce barriers to justice for those who lack the resources, language proficiency, or legal knowledge to navigate the complex pardon process.

**Potential expansions:**

1. from wisconsin to other ripe jurisdictions;
2. from pardons to expungements, parole, etc.
3. Generate support letters by family members, etc., for submission to the judge who initially reviews the application

#### **Objectives**

1. Develop an AI-Powered Application Assistant (Oren)
   1. Create and maintain AI system to guides users through a dynamic questionnaire to gather relevant personal, legal, and contextual information necessary for a pardon application.
   2. May need to link to WCCA to obtain information about the person’s conviction
2. Generate Persuasive Pardon Applications (Oren)
   1. Use AI to transform user responses into well-structured, compelling narratives tailored to the specific requirements of the relevant jurisdiction’s pardon process (e.g., governor’s office, state pardon board).
3. Incorporate Legal Research and Precedent (Dev/Oren)
   1. Integrate legal research capabilities into the AI model to analyze successful pardon applications and align generated content with persuasive elements recognized by decision-makers.
4. Ensure Accessibility and Inclusivity (Oren / Francois?)
   1. system will be user-friendly (maybe multilingual?), with a focus on serving individuals with limited English proficiency or low literacy levels
   2. Francois may be willing to build, design, and maintain the website
5. Pilot and Expand Jurisdictional Coverage (Dev to strategize)
   1. Launch initially in Wisconsin, with a roadmap for expansion into other states with active or accessible pardon processes, prioritizing jurisdictions with high demand and low access to legal aid.
   2. Considering Cook County, IL, primarily (Consuela moving to Chi, married to MD)
6. Promote Awareness and Education (Dev)
   1. Conduct outreach campaigns to inform communities, legal aid organizations, and correctional institutions about the availability and benefits of the PardonMe platform.
   2. Need:
      1. Marketing director → ask LGN’s Megan Hoelscher if she knows anyone who would volunteer ([mjhoelscher@locklaw.com](mailto:mjhoelscher@locklaw.com))
      2. Initial donors → BMLA (Yoshi/Tony), MABL (Me), WAAL (Angelica); Judge Smith; Littler lawyers; LGN lawyers; UMN classmates

#### **Key Activities**

* Collab with lawyers in Dev’s network, technologists (only if Oren thinks eventually necessary), and formerly incarcerated individuals (we have 1-2 pardon applications but could use more) to design the AI model and user interface.
* Use open-source tech and *(still developing)* datasets to ensure transparency, adaptability, and cost-efficiency.
* User testing and feedback loops to refine the system for clarity, accuracy, and empathy.
* Maintain a secure, confidential platform that protects user data and complies with relevant privacy laws.
* Monitor legal and policy developments in target jurisdictions to ensure ongoing relevance and compliance.

#### **Deliverables**

* A fully functional AI-powered web application for pardon application generation.
* Jurisdiction-specific modules for at least three U.S. states within the first two years (Wisconsin and maybe Illinois/California).
* Educational materials and guides for users and community partners.
* Annual impact reports detailing usage metrics, success stories, and areas for improvement.